

What to do in the event of an accident

- Remain Calm
- Ensure everyone is safe
- Do not admit fault
- Use this brochure to collect information and details
- Take digital images

Notify Excel Body Works as soon as possible for further assistance.

24 Hrs Ph: (07) 3892 4249

(after hours message service available)



We meet our best friends by accident!

Quality repairs - done right the first time!

Excel Body Works is the go-to repairer when you need to get your car back-on-the-road.

Our focus is on quality and customer service, repairing vehicles back to manufacturer's standards and minimising downtime.



Contact us

Excel Body Works

3 Gus Street
Yeerongpilly QLD 4105

(07) 3892 4249

service@excelbodyworks.com.au

Visit us on the web:

www.excelbodyworks.com.au

For after hours contact please phone
(07) 3892 4249 and follow the prompts.

ACCIDENT ADVICE KIT



Keep this handy guide in your glove box

EXCEL
BODY WORKS
FOR A WINNING FINISH

What to do in a traffic crash

To help reduce danger to road users and minimise traffic congestion, from January 2015 you may no longer have to wait for police at a crash site in Queensland.



ENSURE YOU ARE IN A SAFE LOCATION AWAY FROM THE TRAFFIC - FOLLOW THIS GUIDE

Is anyone trapped or injured?

YES

Call **Triple Zero (000)**.

NO

Are police needed to direct traffic or deal with hazards?

OR

Do any drivers appear affected by alcohol or drugs?

OR

Has anyone involved failed to exchange details?

YES

Call **Policelink 131 444**.

NO

Police do not need to attend the crash site

Does your vehicle require towing?

YES

- Contact your insurer or a towing company of your choice to **arrange for your vehicle to be towed** (if required). If you cannot arrange a tow and exhaust all other options call Policelink 131 444.

- Exchange details and **leave the crash site**.

- After leaving the crash site **report the crash within 24 hours**.

- Report your crash to Policelink either online, via the smart phone app, or calling 131 444. You will be provided with a report number to assist with any

NO

- Exchange details and **leave the crash site**.
- You are not required to report the crash to police**. If you still wish to report the crash, you can by following step 4.

Source: Queensland Government and Queensland Police

RECORD YOUR DETAILS FOR FUTURE REFERENCE

Rego No.: _____ Make: _____

Model: _____ Year: _____

Insurer: _____ Ph: _____

Policy No.: _____

Towing Co.: _____ Ph: _____

Record of accident details

CRASH DETAILS

Street: _____

Suburb: _____

Cross St/Landmark/Nearest St No.: _____

Police Officer's Name: _____

Number: _____

Summarise how the accident occurred: _____

WITNESS 1

Name: _____

Mobile ph.: _____

Home ph.: _____

Address: _____

WITNESS 2

Name: _____

Mobile ph.: _____

Home ph.: _____

Address: _____

Record of accident details

OTHER VEHICLE 1

Rego no.*: _____ State: _____

Make: _____ Model: _____

Driver Name*: _____

Address*: _____

Phone: _____

Licence No.: _____ State: _____

Expiry Date: _____

Owner Name*: _____

Address*: _____

Phone: _____

Insurance Co.: _____ Policy No.: _____

**Denotes minimum legal requirement for exchange of details*

OTHER VEHICLE 1

Rego no.*: _____ State: _____

Make: _____ Model: _____

Driver Name*: _____

Address*: _____

Phone: _____

Licence No.: _____ State: _____

Expiry Date: _____

Owner Name*: _____

Address*: _____

Phone: _____

Insurance Co.: _____ Policy No.: _____

**Denotes minimum legal requirement for exchange of details*